New, Changes to, or Closure of Off-Campus Programs

Note: Required attachments & approvals for request are listed below.

Institution: *The University of Texas at Dallas*

Degree Level:

Degree Code Abbreviation (e.g. MA):

Degree Designation Description *(e.g. Master of Arts):*

Degree Program Title (e.g. Psychology):

Degree Program CIP Code[[1]](#footnote-2):

CIP Code Name:

Administrative Unit Name [e.g., School or Department Name] & Number [OISDS will provide the THECB number]:

Proposed effective date of change:

*If “funding change” or “other” request*

Does the proposed change affect a doctoral or professional degree program that was approved by the Board at a THECB quarterly meeting after September 1, 2023? [ ]  Yes [ ]  No

**Required Contact Info and Approvals for Request**

* Submitter Contact: Dr. Serenity Rose King, serenity.king@utdallas.edu, *972-883-6749*
* Proposal Contact’s *name, email, phone*:
* CAO/Designee Approval Contact: Dr. Inga H. Musselman, Inga.Musselman@utdallas.edu*, 972-883-2271*

Note: The submitter will certify that all appropriate approvals have been collected, and the submitter contact and proposal contact and will receive a copy of the proposal upon submission.

Additional Fields for New, Changes to, or Closure of Off-Campus Programs

***If New Off-Campus Program***

Degree Program Designation:

Degree Program Title:

Degree Program CIP Code:

Please indicate the type of off-campus program (select one):

[ ]  In-state

[ ]  Out-of-state

[ ]  Out-of-country

Name of off-campus location:

Address of off-campus location:

Please upload a copy of the 50-mile notification delivered to area institutions:      *OISDS will upload notification*

Date 50-mile notification sent*:*

THECB note: Institutions must wait until the full 30-day comment period is completed before submitting the request.

[ ]  I certify that any objections received by area institutions have been resolved

***If Change or Closure of Off-Campus Program***

Degree Program Designation:

Degree Program Title:

Please provide a description of the change.

1. The Office of Institutional Success and Decision Support (OISDS) staff will assist the school/program faculty to assign the CIP code. [↑](#footnote-ref-2)