**New Undergraduate Minor Template**

New undergraduate minors should be approved by the program faculty; additional school approvals should be sought as pursuant to the school’s bylaws. All new minors should be submitted to Dr. Serenity Rose King, Associate Vice President for Institutional Success and Decision Support by email: [serenity.king@utdallas.edu](mailto:serenity.king@utdallas.edu); she will review them for compliance with THECB and SACSCOC standards

If you need assistance during the preliminary planning phase, contact Dr. King by email or by phone, 972.883.6749.

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| --- | --- |
| **OVERVIEW** | |
| **Primary Contact** |  |
| **Administrative Unit Name** (e.g., School or Department Name) |  |
| **Proposed Minor Program Title** |  |
| **Desired Implementation Date(s)** |  |

| **PROPOSED MINOR DESCRIPTIONS** | |
| --- | --- |
| **List the relevant degree program(s) if applicable** |  |
| **Semester Credit Hours (SCH)** |  |

| **RATIONALES FOR OFFERING PROPOSED MINOR** | |
| --- | --- |
| **Provide rationale for offering the Minor.** |  |
| **Describe the focus for Proposed Minor.** |  |
| **Describe Job Market and/or Need for Minor.** |  |
| **Describe how this proposed minor will align with UT Dallas’ existing academic programs.** |  |
| **How long will the administrative unit keep the new minor open if no enrollments take place during the first two years?** |  |

| **COURSE OFFERINGS** | |
| --- | --- |
| **Select and Identify Course** | Identify new courses with an asterisk; the percentage of new course content may require SACSCOC notification/approval, |
| **Does the course(s) have additional prerequisites not included within the degree program?** | Yes  No  If *yes*, please explain how UT Dallas students outside of the school’s existing majors will meet these additional prerequisites without exceeding the SCH for timely completion. |
| **Assign Faculty to each course** |  |